



ADUR & WORTHING
COUNCILS

BEREAVEMENT SERVICES
January to December 2019
FEES & CHARGES



* Last updated 21 December 2018

**BEREAVEMENT SERVICES
FEES AND CHARGES FOR PERIOD 1/1/2019 TO 31/12/2019**

WORTHING CREMATORIUM

Cremation	2019 Charges		VAT Status
	Weekday	Saturday	
	£	£	
Adult Cremation Fee (Includes 30 minutes chapel use)	895.00	1255.00	Exempt
A person who at the time of death was aged 17 years or under	No Charge	360.00	N/A
One service, two adult cremations	1420.00	N/A	Exempt
Early Service (Includes 30 minutes chapel use - up to and including 10am)	685.00	N/A	Exempt
Direct Cremation	525.00	N/A	Exempt
Contract Direct Cremation (50-149 cremations per year)	430.00	N/A	Exempt
Contract Direct Cremation (150-299 cremations per year)	380.00	N/A	Exempt
Contract Direct Cremation (300+ cremations per year)	330.00	N/A	Exempt
Public Health Act /Other Authority (Includes 30 minutes chapel use)	685.00	N/A	Exempt
Non-transferable, non-refundable booking fee	30.00	N/A	Exempt
Cremation/burial plus upkeep fee in respect of Gifford House Section Durrington Cemetery, Worthing	No Charge	360.00	Exempt

**BEREAVEMENT SERVICES
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Additional services & fees	2019 Charges		VAT Status
	Weekday	Saturday	
	£	£	
Use of Chapel for Memorial Services	265.00	625.00	Exempt
Extra Time per 40 minutes - chapel use	265.00	265.00	Exempt
Despatch of Cremated Remains	95.00	N/A	Included
Certificate of Cremation (Certified extract from Cremation Register)	55.00	N/A	Exempt
Division of ashes per set (includes cremation certificate and polytainer (Max 4))	35.00	N/A	Exempt
Unauthorised use of chapel time (service exceeds allocated time slot)	265.00	N/A	Exempt
Administration fee to process late paperwork (i.e. received less than 48 hrs prior to the service)	30.00	N/A	Exempt
Genealogy Search (search per person)	30.00	N/A	Included

Media Services/Webcast of Service	2019 Charges	VAT Status
	£	
Audio recording - first copy	55.00	Included
Subsequent copies of audio recording	30.00	Included
Video recording - first copy	80.00	Included
Subsequent copies of video recording	45.00	Included
Webcast	115.00	Included
Copy of Webcast - First copy	80.00	Included
Subsequent copies of webcast	45.00	Included

**BEREAVEMENT SERVICES
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Visual Tributes	2019 Charges	VAT Status
	£	
Setup and administration	30.00	Included
Subsequent Visual Tribute Administration	15.00	Included
Each picture	2.00	Included
1 minutes of video	15.00	Included
DVD or USB copy of Visual Tribute	45.00	Included
Visual Tribute embedded into DVD or USB recording	15.00	Included

	2019 Charges		
Strewing and witness appointments	Weekday	Saturday	VAT Status
	£	£	
Strewing in the Spring, Summer or Autumn Glade	45.00	45.00	Exempt
Strewing of Cremated Remains from another Crematorium	75.00	75.00	Exempt
Witness of strewing/interment of Cremated Remains (by appointment only Mon-Fri 10am-3pm)	65.00	N/A	Exempt
Appointments outside of normal hours - by arrangement	130.00	360.00	Exempt

**BEREAVEMENT SERVICES
FEES AND CHARGES FOR PERIOD 1/1/2019 TO 31/12/2019**

Crematorium Interment options	2019 Charges		VAT Status
	Weekday	Saturday	
	£	£	
Rockery (communal plot) 20 years lease (Max 2 interments loose remains)	1665.00	2025.00	Exempt
Rockery (communal plot) 50 years lease (Max 2 interments loose remains)	2205.00	2565.00	Exempt
Rockery (communal plot) lease - second interment	95.00	455.00	Exempt
Ribbon Garden (includes exclusive right of burial) 20 years lease (Max 2 interments loose remains)	2205.00	2565.00	Exempt
Ribbon Garden (includes exclusive right of burial) 50 years lease (Max 2 interments loose remains)	3310.00	3670.00	Exempt
Ribbon Garden second interment	95.00	455.00	Exempt
Private Garden (includes exclusive right of burial) 20 years lease (Max 4 interments boxed remains)	4410.00	4770.00	Exempt
Private Garden (includes exclusive right of burial) 50 years lease (Max 4 interments boxed remains)	6065.00	6425.00	Exempt
Private Garden second to fourth interments	95.00	455.00	Exempt
Memorials for the Memorial Garden	POA	N/A	Exempt
Communal Lawn Plot (now full - no further burials)	N/A	N/A	N/A

**BEREAVEMENT SERVICES
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Memorial Garden	2019 Charges	VAT Status
	£	
Balmoral Granite Plaque and inscription with 5 years lease	540.00	Exempt
Balmoral Granite Plaque and inscription with 10 years lease	645.00	Exempt
Balmoral Granite Plaque and inscription with 20 years lease	925.00	Exempt
Ceramic Photo Plaque (Additional to Granite Plaque)	265.00	Exempt
Fixing/Removal	115.00	Exempt
Regild & Clean	100.00	Exempt
Memorial Bench Plaque (existing bench addition) 10 years lease	520.00	Exempt
Oak Memorial Plaque and inscription on Oak Post 5 years lease	260.00	Exempt
Open Book Black Granite Plaque and inscription 10 years lease	475.00	Exempt
Open Book 5 year lease extension	210.00	Exempt

Hall of Remembrance	2019 Charges	VAT Status
	£	
Entries in Book of Remembrance Main Volume 2 lines	90.00	Included
Entries in Book of Remembrance Main Volume 5 lines	110.00	Included
Entries in Book of Remembrance Main Volume 8 lines	120.00	Included
Entries in Book of Remembrance Main Volume Floral Emblem Addition	105.00	Included
Entries in Book of Remembrance Main Volume Badge, Shield, Bird or Animal Addition	115.00	Included
Entries in Book of Remembrance Main Volume Coat of Arms Addition	140.00	Included
Leather Panel on Remembrance Hall Memorial Wall, 2 lines, 5 years lease	170.00	Exempt
Leather Panel on Remembrance Hall Memorial Wall, 3 lines, 5 years lease	180.00	Exempt
Leather Panel on Remembrance Hall Memorial Wall 5 years lease extension	100.00	Exempt

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Remembrance Keepsakes	2019 Charges	VAT Status
	£	
Remembrance cards 2 lines	70.00	Included
Remembrance cards 5 lines	75.00	Included
Remembrance cards 8 lines	85.00	Included
Deluxe Miniature Books 2 lines	80.00	Included
Deluxe Miniature Books 5 lines	85.00	Included
Deluxe Miniature Books 8 lines	95.00	Included
Additional Entries into Personal Cards or Books 2 lines	60.00	Included
Additional Entries into Personal Cards or Books 5 lines	65.00	Included
Additional Entries into Personal Cards or Books 8 lines	75.00	Included
Memorial Jewellery	POA	Included

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CEMETERIES

Interments

Interment Times: 10.00 am – 2.00 pm Monday to Thursday
10.00 am – 1.00 pm Friday

Interments	2019 Charges				VAT Status
	Resident	Non-Resident	Resident Saturday	Non-Resident Saturday	
	£	£	£	£	
A stillborn child or a person who at the time of death was under 17 years of age or under	No charge	No charge	No charge	No charge	Non-business
Interment, depth not exceeding 1.83m	1395.00	2790.00	1755.00	3150.00	Non-business
Interment, additional depth - for depth over 1.83m	245.00	490.00	N/A	N/A	Non-business
Interment, cremated remains	295.00	590.00	442.50	885.00	Non-business
Additional charge for Interments outside of normal weekday operating MINIMUM CHARGE	155.00	310.00	N/A	N/A	Non-business

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Purchase of Exclusive Rights of Burial	2019 Charges		VAT Status
	Resident	Non-Resident	
	£	£	
Stillborn Child and up to 1 year	No charge	No charge	Non-business
Children's Grave (at time of death was 17 years of age or under)	130.00	260.00	Non-business
Traditional Grave Section (50 years)	880.00	1760.00	Non-business
Lawn Grave Section (50 years)	860.00	1720.00	Non-business
Cremation Plot (50 years)	410.00	820.00	Non-business
Transfer of Exclusive Right of Burial	150.00	150.00	Non-business

Grave reservation (Adur only)	2019 Charges		VAT Status
	Resident	Non-Resident	
	£	£	
Traditional or Lawn Grave (5 years)	210.00	210.00	Non-business
Cremated Remains Plot (5 years)	105.00	105.00	Non-business

Memorial Permits for headstones or other approved monument on graves	2019 Charges		VAT Status
	Resident	Non-Resident	
	£	£	
Stillborn child to 12 months old at the time of death	No charge	No charge	N/A
Children's Grave (Aged 13 months to 17 years at time of death)	100.00	100.00	Non-business
Adult Headstone for Traditional Grave	200.00	200.00	Non-business
Adult Headstone for Lawn Grave	200.00	200.00	Non-business
Inscriptions on memorials, each after the first	70.00	70.00	Non-business
Adult Headstone, Kerb and Set	440.00	440.00	Non-business
Kerb and Set addition to existing Headstone	220.00	220.00	Non-business

**BEREAVEMENT SERVICES
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Approved monument on a cremation plots	2019 Charges		VAT Status
	Resident	Non-Resident	
	£	£	
Tablet/memorial on a cremation plot	135.00	135.00	Non-business
Desk shaped tablet	135.00	135.00	Non-business
Inscription, each after the first	70.00	70.00	Non-business

Other charges	2019 Charges				VAT Status
	Resident	Non-Resident	Resident Saturday	Non-Resident Saturday	
	£	£	£	£	
Additional turfing per grave space other than lawn graves.	105.00	210.00	N/A	N/A	Non-business
Cemetery Chapel Fee (Worthing only)	200.00	200.00	300.00	300.00	Exempt
Burial/Cremation plus upkeep fee in respect of Gifford House Section, Worthing	No charge	N/A	360.00	N/A	Exempt
Site visit to cemetery (on behalf of the Funeral Director)	55.00	55.00	N/A	N/A	Non-business
Exhumation of a burial (priced on application based on nature of original interment and other factors)	POA	POA	POA	POA	Non-business
Exhumation of cremated remains (minimum charge)	POA	POA	POA	POA	Non-business
Genealogy Search (each search per person)	30.00	30.00	N/A	N/A	(Included) Standard Rated

**BEREAVEMENT SERVICES
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Permits to Place or Adjust Memorials

A permit should be obtained prior to commissioning, fixing or inscribing memorials as no compensation will be given for works completed but not approved for erection within burial grounds.

Please refer to the Rules and Regulations covering the permitted sizes and materials of memorials in the cemeteries and burial grounds.

Website: www.adur-worthing.gov.uk/cemeteries-and-crematorium

