Oak Post Plaque Memorial Application Form

Bereavement Services, Cemeteries Team, Worthing Crematorium,
Horsham Road, Findon, West Sussex, BN14 0RG
E-mail: crematorium@worthing.gov.uk **Telephone:** 01903 872678

I, the applicant and undersigned, confirm that I have read and understood Worthing Crematorium's terms and conditions before I made my decision. I have indicated my requirements in the table below and completed the inscription grid overleaf.

Applicant details	
Full Name:	
Address:	
Email:	
Phone:	Mobile:

Adur & Worthing councils are the data controllers for the purposes of applicable data protection legislation in relation to burials and interments within Adur and Worthing cemeteries. Full details about how your personal data is used are available at www.worthingcrem.co.uk/privacy-notice

Signed:	Date: _ _/ _ _ / _ _ _ _

Deceased details	
Full Name:	
Date of death: _ _/ _ _ / _ _ _ _	

Description	**Term**	**Price**
Oak plaque with up to 5 lines of text and optional motif if space permits. Proof design provided.	5 year lease	£215
Prices shown are valid until 31st December 2026		

I have enclosed cash for the required fee	
Please contact me for payment by card	

The price includes a wooden plaque which will be engraved with your personal inscription. You can also have an emblem or motif alongside your inscription. The plaque will be coated in a special protective varnish before it is fitted to your chosen post. Renewals are not permitted after the expiration of lease but applicants can apply for a new plaque and lease to replace the plaque at that time.

OAK POST PLAQUE INSCRIPTION GRID

Please complete the inscription grid using BLOCK CAPITALS.

1																							
2																							
3																							
4																							
5																							

Please indicate which post you would like the plaque to be displayed on (see map overleaf for guidance)	Full **1**	**1a**	**2**	**3**	**4**	**5**	**6**	Full **6a**	**6b**	**7**	**8**

If you would like an emblem or motif engraved alongside your inscription please give us a detailed description of what you would like below. 2 or more motifs may incur an additional cost.

If you need any assistance please e-mail us at crematorium@worthing.gov.uk or call the office on 01903 872678. We can accept payment by credit or debit card and cash. We are no longer accepting cheques.

Terms & Conditions -

Full terms and conditions can be found on the website: www.worthingcrem.co.uk/memorials/

1. The Council has full discretion over the specification and design of all plaques and the applicant will adhere to any requirements of the Council, personal or corporate signage is not allowed.

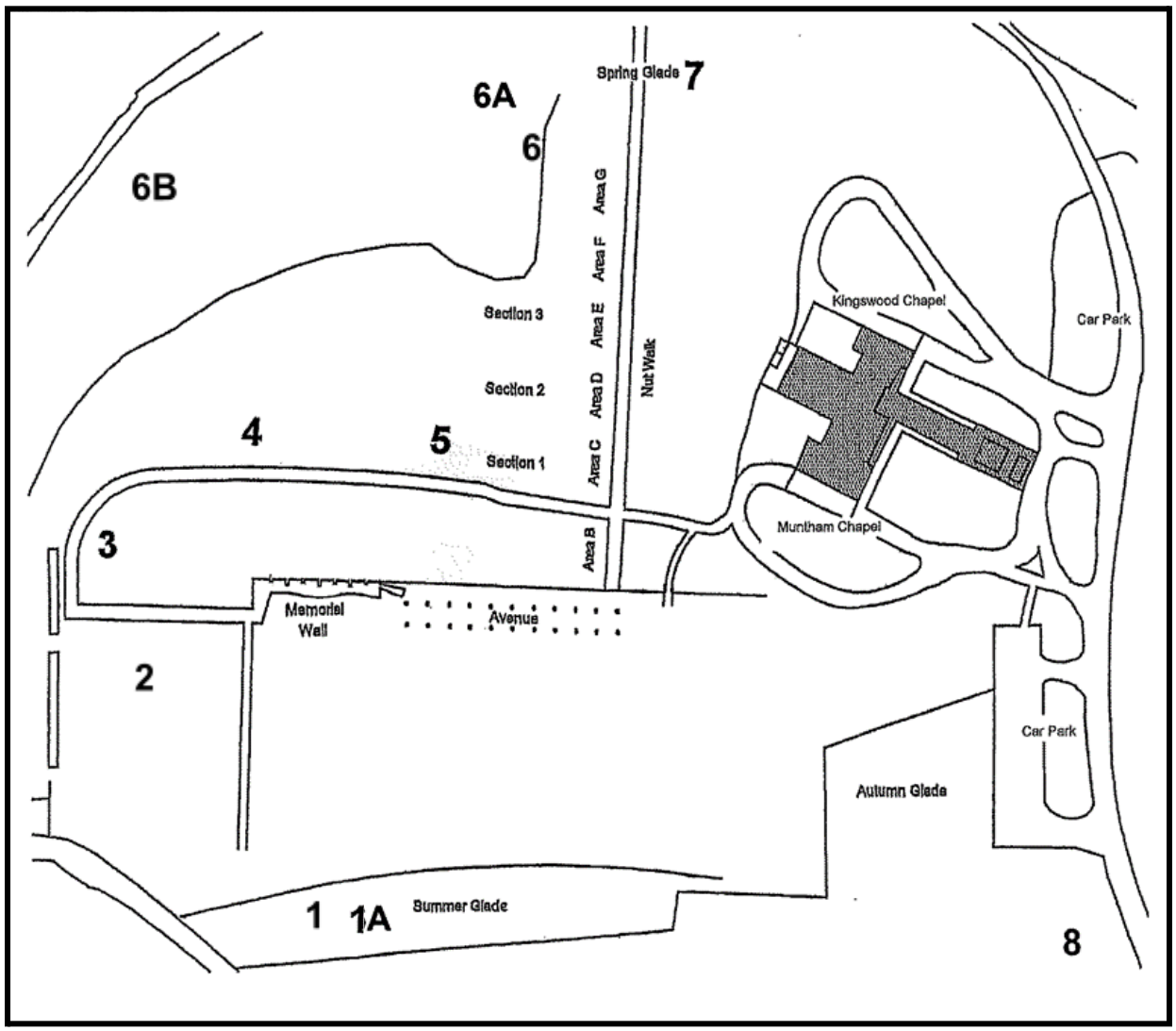
2. The applicant shall provide the wording to be inscribed on the plaque (maximum of 5 lines per plaque) but the Council will determine the size and font of the lettering according to its specification.

3. Wording and imagery on the plaque must not cause offence or infringe copyright law. In such circumstances; the decision of the Council will be final.

4. The fee includes the cost of the plaque and its installation. If the applicant wishes to make changes to the plaque or add another plaque to the post the applicant will be responsible for all charges incurred. The placing of an additional/replacement plaque will in no way extend the lease period.

Crematorium Only
Registration Number:
Receipt Number:
Date Received: _ _/_ _/ _ _ _ _
Memorial recorded for CMA?
Officer:

Oak Post Location Map

Oak posts have been installed in peaceful areas throughout the grounds as focal points to remember loved ones who are at rest nearby. The locations of the posts are indicated by numbers on the map below.

Please indicate which post you would like your memorial plaque displayed on by circling the number on the application form.