



ADUR & WORTHING
COUNCILS

Bereavement Services

Supporting NHS Test and Trace

The UK is currently experiencing a public health emergency as a result of the coronavirus (COVID-19) pandemic. It is therefore critical that we take a range of measures to keep everyone safe.

The easing of social and economic lockdown measures following the COVID-19 outbreak is being supported by NHS Test and Trace. For more details please visit

<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

We are supporting this service by keeping a temporary record of customers and visitors for 21 days. This information will only be stored and used for NHS Test and Trace, you can access our Privacy Notice here:

<http://www.worthingcrem.co.uk/privacy-notice/>

By providing the contact details of attendees so that we can share these with NHS Test and Trace where requested, you can help us to identify people who may have been exposed to the virus.

We are providing two options, to minimise the impact of this requirement.

Option One: Lead Mourner

You can choose to be recorded as the Lead Mourner if you have the current contact details of all the attendees at the funeral. In this case, if there is a risk identified by NHS Test and Trace they will contact you for the details of all the other mourners at the funeral. It will be important that you are able to quickly give them the contact details of everyone.

If you are confident you know the contact details, please complete the boxes below. The form should be returned to Worthing Crematorium as far in advance of the service as possible, and at least two working days beforehand.

Email: crematorium@worthing.gov.uk

If you do not have all the names and telephone numbers of all the mourners please go to Option Two on Page Two of this document.



ADUR & WORTHING
COUNCILS

Bereavement Services

Service Details		
Name:		
Date:	Start Time:	End Time:

Lead Mourner Details
Name:
Contact Number:

Option Two: Full Attendee Information

It is important for the NHS Test and Trace team to be able to contact everyone quickly if a positive case is identified so the virus is contained and not able to spread. If you do not personally hold the contact details of each attendee or at least a representative of each attending household, please arrange for these to be gathered prior to the funeral taking place and forwarded to Worthing Crematorium.

Email: crematorium@worthing.gov.uk

The details should be set out in the below table and the form returned to the crematorium as far in advance of the service as possible, and at least two working days beforehand.

If you are not able to gather the contact information, please let your Funeral Director know as soon as possible so we can discuss alternative arrangements with them.

