



Open Book Plaque Memorial Application Form

Bereavement Services, Cemeteries Team, Worthing Crematorium,
Horsham Road, Findon, West Sussex, BN14 0RG
E-mail: crematorium@worthing.gov.uk **Telephone:** 01903 872678

I, the applicant and undersigned, confirm that I have read and understood Worthing Crematorium's terms and conditions before I made my decision. I have indicated my requirements in the table below and completed the inscription grid overleaf.

Applicant details

Full Name:

Address:

Email:

Phone:

Mobile:

Adur & Worthing councils are the data controllers for the purposes of applicable data protection legislation in relation to burials and interments within Adur and Worthing cemeteries. Full details about how your personal data is used are available at www.worthingcrem.co.uk/privacy-notice

Signed:

Date: __/__/____

Deceased details

Full Name:

Date of death: __/__/____

Description	Price	Total
Black granite plaque 3.3" by 2.5" with inscription of gold lettering. Proof design provided.	£95	
5 year lease on Open Book	£200	
10 year lease on Open Book	£380	
20 year lease on Open Book	£580	
Additional secondary inscription with removal and fixing	£195	
Prices shown are valid until 31st December 2024		£
I have enclosed a cheque or cash for the required fee		
Please contact me for payment by card		

The price includes a black granite plaque which will be engraved with your personal inscription. Purchase of a lease plan is also required for the plaque to be installed on the Open Book memorial in the private garden.

OAK POST PLAQUE INSCRIPTION GRID

Please complete the inscription grid using BLOCK CAPITALS.

1																			
2																			
3																			
4																			
5																			
6																			

If you need any assistance please e-mail us at crematorium@worthing.gov.uk or call the office on 01903 872678. We can accept payment by credit or debit card, cash and cheques. Cheques should be made payable to Worthing Borough Council.

Terms & Conditions -

Full terms and conditions can be found on the website: www.worthingcrem.co.uk/memorials/

1. The Council has full discretion over the specification and design of all plaques and the applicant will adhere to any requirements of the Council, personal or corporate signage is not allowed.
2. The applicant shall provide the wording to be inscribed on the plaque (maximum of 6 lines per plaque) but the Council will determine the size and font of the lettering according to its specification.
3. Wording on the plaque must not cause offence or infringe copyright law. In such circumstances; the decision of the Council will be final.
4. The fee includes the cost of the plaque, purchase of lease will be required for installation. If the applicant wishes to make changes to the plaque or add another plaque to the memorial the applicant will be responsible for all charges incurred. The placing of an additional/replacement plaque will in no way extend the lease period.

Crematorium Only
Registration Number:
Receipt Number:
Date Received: __/__/____
Memorial recorded for CMA?
Officer: